



THE CORPORATION OF NORFOLK COUNTY – JOB POSTING # CUPE 13.21 REPOST

Environmental Services Department is looking to fill one (1) vacancy within Water and Waste Water Systems, the recruitment for this department will be one of the following positions:

See note below for more information

Position:

Water and Wastewater Operator Class II, Systems (\$28.68 - \$35.85 per hour)

Water and Wastewater Operator Class I, Systems (\$27.43 - \$34.29 per hour)

Water and Wastewater Operator-In-Training, Systems (\$23.64 - \$29.58 per hour)

Status: Permanent Full Time

Employee Group: CUPE 4700

Division: Public Works

Department: Environmental Services

Reports To: Manager, Water and Wastewater Operations

Location: Cedar Street, Simcoe

Posting Period: April 23, 2021 – May 14, 2021

How to apply:

Follow the link below for the application process:

<https://apply.workable.com/j/4ABD3D0AF8>

- Ensure the file extension for your resume document is .doc, .docx or .pdf
- If you are electing to include a cover letter, the cover letter and resume must be uploaded as 1 file.

Position Description:

- Inspect, construct, operate and maintain water mains and services including repair to water main breaks, hydrants and valves



- Inspect, construct, operate and maintain sewage mains and services such as repairing sewage main breaks, manholes
- Install, troubleshoot and read water meters, as applicable
- Respond to service calls relating to water quality, meter installations, sewage backup
- Carry out maintenance and housekeeping of water systems buildings (such as - painting, cleaning, minor repairs) and grounds
- Complete time sheets and operational reports and invoices, as required
- Conduct routine water quality sampling, testing and analysis
- Perform other duties as assigned

Knowledge and Experience:

- High school Grade 12 graduation plus an additional program over two and up to three years or equivalent, as per Ministry requirements
- Valid Province of Ontario Class DZ driver's license preferred or valid Province of Ontario Class "G" and ability to obtain Class DZ driver's license within one (1) year of date of hire. Must have a clean driver's abstract and access to a reliable vehicle.
- **Operator Class II:**
 - Must possess MECP (Ministry of the Environment, Conservation and Parks) Class II certification in water distribution and wastewater collection which includes over three years related experience as an operator on those types of systems, or equivalent to the above in accordance with the current MECP regulations
- **Operator Class I:**
 - Must possess MECP Class I certification in water distribution and wastewater collection which includes over one year related experience as an operator on those types of systems, or equivalent to the above in accordance with the current MOE regulations.
- **Operator in Training:**
 - Must possess MECP Operator in Training certification in water distribution and wastewater collection and shall progress to Class I Operator Certificate within two years of hire and Class II Certificate within four years of hire. Over six months related experience (accumulated during the completion of mandatory additional courses), as per Ministry requirements

Skills and Abilities:

- Must obtain Ontario Meter Installer License
- Must be able to obtain applicable safety certification where applicable including but not limited to Transportation of Dangerous Goods, Confined Space, First Aid and C.P.R., and Traffic Control Training
- Overtime and ability to be on-call after regular working hours as part of a rotation will follow the CUPE 4700 collective agreement.
- Computer experience required; must be capable of data entry / inquiry using specific software.
- An understanding of basic operation of all related equipment
- Computer expertise in corporate standard software (Microsoft Office) and department specific software to data search and entry and to create and modify word processed documents
- Must be aware of safe work practices as they relate to job responsibilities and work environment, and have the basic understanding of the Occupational Health and Safety Act

The Corporation of Norfolk County is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.

Successful applicants are required to provide the Employer with a current Criminal Record Check, including a Vulnerable Sector where required and verification of education.

Thank you for your interest in this position. Only those to be interviewed will be contacted.